

**Kent Prairie PTA**  
**General Meeting Minutes - DRAFT**  
**April 11, 2016, 6:30 p.m.**  
**Kent Prairie Library**

**Proper notice given to all members:** yes

**Quorum met:** yes, 11 in attendance

**Sign in Sheet:** Attached

**Welcome and Call to Order:** by Monica Smith at 6:37 p.m.

**Approval of Minutes:** Minutes approved from March 14, 2016, as written.

**Principal's Report (Karl Olson):** New checkerboard has been painted on the playground. SBAC begins this Wednesday, April 13<sup>th</sup>. Kent Prairie breaks the testing period up with students only participating in the assessment for half a day. Third, fourth, and fifth grade students participate in the state assessment. Gum, Jolly Ranchers, and snacks are being provided as ways to help with concentration and provide a more relaxed atmosphere. Also, next year, Kent Prairie will have a Dr. Seuss theme.

**Treasurer Report (Jodi Hopkins):** Our current bank balance is \$22,550.79. The budget was updated this afternoon. KPPTA still owes for the apparel order so the amount will go down when we get that invoice. The additional amounts in Technology are from the Spring Fundraiser for the Chromebooks and we should have another \$900.00 when the online orders come in. There has also been miscellaneous fundraiser money come in from events such as \$170.00 from the Silver Tips game. The Silent Auction this year brought in \$1,800.00 over the projected amount budgeted. The Carnival went over budget as games were updated this year. The goal is to break even, but Carnival is not intended as a fundraiser. Budget review volunteers are needed for next year's budget (which will be created by next year's Board), as well as financial review volunteers. Reviews are to be presented at the May 9<sup>th</sup> meeting. Charisse Gunnels volunteered to assist Jodi Hopkins with reviews. A question was raised as to what should be done with the Oso Relief Fund money in the budget. It's not enough for playground equipment on its own (as originally intended). Monica Smith will contact Ryan Pzonka, Oso tragedy family member, as to his wishes.

**Reports:**

**Spring Fundraiser:** \$5,820.25 was sold this year. Approximately 45% of that amount, \$2,619.00 is what Kent Prairie PTA will receive to go towards Chromebooks purchase for Kent Prairie. Mr. Olson can speak with Jessica McClean to see if Chromebooks purchase would be cheaper through the naval base than through the District supplier.

**Committee Reports:**

**Box Tops/Labels (Heather Swanson):** A new committee chair will be needed for this next year as Heather Swanson is moving to Post Middle School with her daughter, next year.

**Volunteers:**

**Bingo/Movie Nights:** Popcorn and water are provided. Volunteers are needed to provide supervision, serve the popcorn, and sell candy.

PTA Volunteers can sign up online at: [www.Volunteerspot.com](http://www.Volunteerspot.com). PTA will post volunteerspot link on the Facebook and website pages and in the newsletter.

**New Business:**

**Ice Cream Social:** An Ice Cream Social is planned for June 3<sup>rd</sup> to raise additional money for the Chromebooks purchase. Donations will be requested. More information will be coming.

**Recent KP PTA Awards (Heather Swanson):** KP PTA has now received the Platinum Award for a 20% increase in membership.

**Teacher Appreciation Week:** May 2<sup>nd</sup> through May 6<sup>th</sup> is Teacher Appreciation Week. Charisse Gunnels is the committee chair for this and will be coordinating with Mr. Olson and the Classified staff for planning the week. A loaded potato bar with toppings one day and a finger foods/appetizer theme another day. Great food is planned.

Charisse will put together a menu and ask for contributions from members. Gifts for teachers will be put together by the PTA Board.

**Fall Fundraiser (Jodi Hopkins):** Jodi Hopkins went to a Spring and Fall Preview luncheon with Cherrydale, the company used for this year's fundraisers. Kent Prairie PTA is penciled in for a fall date. However, that date and contract will be confirmed and signed by next year's elected Board. There is a signing bonus. Also, if Kent Prairie is interested in something other than a pizza lunch and limo ride prize next year, Cherrydale also provides a party with Blitz, the Seahawks' mascot.

**Nominating Committee and 2016-2017 Kent Prairie PTA Board Elections:** WSPTA Uniform Bylaws Article 5, Section 6 was read by Secretary Victoria Emerson. Jodi Hopkins, chair of the nominating committee, read aloud the report of the committee and announced that all candidates meet the requirements of the WSPTA Uniform Bylaws:

President – Monica Smith

Vice President of Communications – Charisse Gunnels

Vice President of Membership – Shana Newell

Secretary – Victoria Emerson

Treasurer – Sydney Costello

The signed report was handed to President, Monica Smith and the committee was thanked for its work. President Smith re-read the proposed slate of officers and went through each in turn and asked for nominations from the floor for each. Jessica McClean self-nominated for the office of Vice President of Membership. Shana Newell was not present and a ballot vote was taken. Jessica McClean was unanimously elected by ballot. All other offices were confirmed by a voice vote and elected unanimously.

The 2016-2017 Kent Prairie PTA Board is as follows:

President – Monica Smith

Vice President of Communications – Charisse Gunnels

Vice President of Membership – Jessica McClean

Secretary – Victoria Emerson

Treasurer – Sydney Costello

**Upcoming Events:**

Volunteer Luncheon – Tuesday, April 19<sup>th</sup>, Kent Prairie Library, 12:00 – 1:00 p.m.

Movie/Bingo Night – Peanuts Movie, Friday, April 22<sup>nd</sup> at 6:30 p.m. KP Gym & Library

KP PTA General Membership Meeting – Monday, May 9, 2016, 6:30 p.m. KP Library

**Adjourned:** 7:18 p.m.

**Sincerely,**

**Victoria Emerson**

**KP PTA Secretary 2015-2016**